

# Flood Excess Insurance Policy

## **INTRODUCTION**

Thank You for choosing to purchase this Flood Excess Insurance Policy. This policy is a contract between You and Us administered by Policy Excess Limited on Our behalf.

It is important that You read this policy document carefully, together with Your Policy Schedule, as these documents together set out the terms and conditions of Your cover.

In this policy, certain words or phrases are specially defined. In deciding to accept this policy and in setting the terms and premium We have relied on the information which You have provided to Us.

It is important to ensure that You understand the cover You have purchased and that it meets Your requirements. We have tried to make this policy as easy to understand as possible but should You have any queries please contact Policy Excess Limited by telephone on 0345 241 0950 or by email at [enquiries@floodexcess.com](mailto:enquiries@floodexcess.com).

Please keep this policy in a safe place – You may need to refer to it if You have to make a claim. **Please note we will not cover You for claims occurring within 14 days of the Start Date of this policy.**

## **CANCELLATION AND COOLING-OFF PERIOD**

### **(a) Cooling Off Period**

You have 14 days to review this policy starting either the date You received this policy or the start of Your Period of Insurance, whichever is the later, and should the policy not meet Your needs, providing You have not made a claim, You may cancel this policy and You will receive a full refund.

### **(b) Cancellation by the Insured**

After the 14 day Cooling Off period has expired, You may cancel this policy at any time and You will receive a refund of premium proportionate to the amount of time left to run on the policy. To cancel this policy please contact the broker who sold You this policy, whose details will be on Your Policy Schedule. If You did not purchase Your policy from a broker, or You cannot find their details, please contact Policy Excess Limited to cancel the policy.

### **(a) Cancellation by the Insurer**

We can cancel this policy by giving You 14 days' notice in writing. We will only do so if there are serious grounds to do so. Examples of serious grounds including for example:

- failure by You to pay the premium; or
- a change in risk which means We can no longer provide You with insurance cover; or

- non-cooperation or failure to supply any information or documentation We request, such as details of a claim.

If We cancel We will refund the balance of the premium You paid for the current Period of Insurance as long as You have not made a claim during the current Period of Insurance. Any return premium due to You in respect of cancellation will depend on how long this policy has been in force in the current Period of Insurance and whether You have made a claim. This will be calculated on a proportional daily rate basis for the period You had coverage.

Where a claim or an incident has occurred which may give rise to a claim the full annual premium is payable to Us and no refund of premium will be allowed to You.

### **REGULATORY INFORMATION**

XL Catlin Insurance Company UK Limited

XL Catlin Insurance Company UK Limited, registered office 20 Gracechurch Street, London, EC3V 0BG, are authorised by the Prudential Regulation Authority (PRA) and regulated by the Financial Conduct Authority (FCA) and the Prudential Regulation Authority (Registered Number 423308).

Policy Excess Limited

Policy Excess Limited is an Appointed Representative (FCA A.R. Number 654381) of Advent Solutions Management Limited. Advent Solutions Management Limited is authorised and regulated by the Financial Conduct Authority (FCA registered Number 308751).

You can check these details on the Financial Services Register at [www.fca.org.uk](http://www.fca.org.uk).

### **DEFINITIONS**

Wherever the following words and phrases appear in this policy wording, they shall always have the following meaning;

**“Act of Terrorism”** means an act including for example the use of force or violence and or the threat thereof by any person or group of persons whether acting alone or on behalf of or in connection with any organisation(s) or government(s) committed for political religious ideological or similar purposes including the intention to influence any government and or to put the public or any section of the public in fear.

**“Cover Limit”** means the maximum amount We will pay under this policy during the Period of Insurance.

**“Flood”** means water from any external source which enters the Rented Property at or below ground level, and does so with an unusual volume or force whether resulting from storm or otherwise.

Flood damage by this insurance does not include:

- rain water entering the Rented Property above ground level before it has fallen to ground level; or
- an escape of water from anywhere inside the Rented Property (such as internal pipes).

**“Flood Claim Excess”** means the amount You must pay under the terms of Your Landlords Insurance Policy in the event of a claim for Flood damage or loss.

**“Landlords Insurance Policy”** means the Landlords Insurance Policy provided by Your Landlords Policy Insurer which includes buildings and/or contents cover, and must cover the Rented Property as shown in Your Policy Schedule.

**“Landlords Policy Insurer”** means the United Kingdom based (and both PRA authorised and FCA regulated and authorised) Insurer who provides Your Landlords Insurance Policy.

**“Period of Insurance”** means the period of time during which You are covered by this policy and as shown on Your Policy Schedule.

**“Policy Schedule”** means the document that You were issued with when You purchased this policy and which contains Your name, details of the cover provided by this policy and the Rented Property to which this cover relates.

**“Rented Property”** means the property that you sub-let to a third party for private dwelling as shown on the Policy Schedule.

**“Start Date”** means the date this policy starts as shown on Your Policy Schedule.

**“Territorial Limits”** means the United Kingdom, the Isle of Man and the Channel Islands.

**“We/Us/Our/Insurer”** means Catlin Insurance Company (UK) Ltd.

**“You/Your/Insured”** means the person(s) shown as the insured on the Policy Schedule.

## **ELIGIBILITY**

To be eligible for cover under this policy;

- 1) You must be permanently resident in the United Kingdom (England, Wales, Scotland, Northern Ireland), Channel Islands or the Isle of Man; and
- 2) You must be named as the Insured on Your Landlords Insurance Policy under which there is an excess payable in the event of a Flood claim; and
- 3) Your Landlords Insurance Policy must be for Your Rented Property situated within the Territorial Limits; and
- 4) You must pay the premium.

This policy is not valid if Your Landlords Insurance Policy covers the tenant of the Rented Property to carry out any kind of commercial or business activity unless We have agreed to include this in writing in advance.

## **WHEN DOES THIS POLICY START AND END**

This policy starts on the Start Date as chosen by You and shown on Your Policy Schedule. This policy ends on the earliest of the following:

- a) On the policy end date as shown on Your Policy Schedule; or
- b) When the total amount of claims We have paid under this policy equals the Cover

Limit shown on Your Policy Schedule.

### **INFORMATION YOU HAVE GIVEN US**

In deciding to accept this insurance and in setting the terms and premium, We have relied on the information You have given Us. You must take care when answering any questions We ask by ensuring that all information provided is accurate and complete.

If We establish that You deliberately or recklessly provided Us with false or misleading information We will have the right to:

- (a) treat this contract of insurance as if it never existed,
- (b) decline all claims and
- (c) retain the premium.

If We establish that You were careless in providing Us with the information We have relied upon in accepting this insurance and setting its terms and premium We may:

- i. treat this insurance as if it had never existed and refuse to pay all claims and return the premium paid. We will only do this if We provided You with insurance cover which We would not otherwise have offered; or
- ii. amend the terms of Your insurance. We may apply these amended terms as if they were already in place if a claim has been adversely impacted by Your carelessness; or
- iii. reduce the amount We pay on a claim in the proportion the premium You have paid bears to the premium We would have charged You.

We will notify You in writing if i, ii or iii will apply.

If there is no outstanding claim and ii) and/or iii) apply, We will have the right to:

- (1) give You notice that We are terminating this policy; or
- (2) give You notice that We will treat this policy and any future claim in accordance with (ii) and/or (iii), in which case You may then give Us notice that You are terminating this policy in accordance with the Cancellation and Cooling-Off Provisions

If this policy is terminated in accordance with (1) or (2), We will refund any premium due to You in respect of the balance of the Period of Insurance.

### **CHANGES WE NEED TO KNOW ABOUT**

You must tell Us as soon as practicably possible of any change in the information You have provided to Us which happens before or during any Period of Insurance.

When We are notified of a change We will tell You if this affects Your policy. For example We may cancel Your policy in accordance with the Cancellation and Cooling-Off Provisions, amend the terms of Your policy or require You to pay more for Your insurance. If You do not inform Us about a change it may affect any claim You make or could result in Your insurance being invalid.

### **FRAUD**

If You, or anyone acting for You, makes a fraudulent claim, for example a loss which is

fraudulently caused and/or exaggerated and/or supported by a fraudulent statement or other device, We:

- (a) will not be liable to pay the claim; and
- (b) may recover from You any sums paid by Us to You in respect of the claim; and
- (c) may by notice to You treat this policy as having been terminated with effect from the time of the fraudulent act.

If We exercise Our right under (c) above:

- (i) We shall not be liable to You in respect of a relevant event occurring after the time of the fraudulent act. A relevant event is whatever gives rise to Our liability under this policy (such as the occurrence of a loss, the making of a claim, or the notification of a potential claim); and.
- (ii) We need not return any of the premium paid.

### **FAIR PROCESSING NOTICE**

This Privacy Notice describes how We collect and use the personal information of insureds, claimants and other parties when we are providing our insurance and reinsurance services.

The information provided to Us, together with medical and any other information obtained from You or from other parties about You in connection with this policy, will be used by the Insurer for the purposes of determining Your application, the operation of insurance (which includes the process of underwriting, administration, claims management, analytics relevant to insurance, rehabilitation and customer concerns handling) and fraud prevention and detection. We may be required by law to collect certain personal information about You, or as a consequence of any contractual relationship we have with You. Failure to provide this information may prevent or delay the fulfilment of these obligations.

Information will be shared by the Insurer for these purposes with group companies and third party insurers, reinsurers, insurance intermediaries and service providers. Such parties may become data controllers in respect of Your personal information. Because we operate as part of a global business, we may transfer Your personal information outside the European Economic Area for these purposes.

You have certain rights regarding Your personal information, subject to local law. These include the rights to request access, rectification, erasure, restriction, objection and receipt of Your personal information in a usable electronic format and to transmit it to a third party (right to portability).

If You have questions or concerns regarding the way in which Your personal information has been used, please contact: [legalcompliance@axxl.com](mailto:legalcompliance@axxl.com).

We are committed to working with You to obtain a fair resolution of any complaint or concern about privacy. If, however, You believe that we have not been able to assist with Your complaint or concern, You have the right to make a complaint to the relevant Data Protection Authority.

For more information about how we process Your personal information, please see our full privacy notice at: <https://axxl.com/privacy-and-cookies> and Policy Excess' privacy notice at

<https://floodexcess.com/privacy-policy>.

### **Brokers, Intermediaries, Partners, Employers and other Third Parties**

If You provide us with information about someone else, we will process their personal information in line with the above. Please ensure You provide them with this notice and encourage them to read it as it describes how we collect, use, share and secure personal information when we provide our services as an insurance and reinsurance business.

### **LAW AND JURISTITION**

The parties are free to choose the law applicable to this contract of insurance. Unless specifically agreed to the contrary this contract of insurance shall be governed by English law and subject to the exclusive jurisdiction of the Courts of England and Wales.

### **LANGUAGE**

Unless otherwise agreed the language of this contract of insurance shall be English.

### **SANCTIONS**

We shall not provide any benefit under this policy to the extent of providing cover, payment of any claim or the provision of any benefit where doing so would breach any sanction, prohibition or restriction imposed by law or regulation.

### **RIGHTS OF THIRD PARTIES**

A person or company who is not party to this policy has no right under the Contracts (Rights of Third Parties) Act 1999 to enforce any term of this policy but this does not affect any right or remedy of a third party which exists or is available apart from that Act.

### **ACCESSIBILITY**

This document and any other documentation in respect of this contract of insurance can be provided to You in Braille, large font or audio. If You require any of these formats please ask Your broker.

### **WHAT IS COVERED BY THIS POLICY**

This policy covers You for the Flood Claim Excess amount You have to pay under Your Landlords Insurance Policy when You suffer damage or loss to Your Rented Property due to Flood subject to the incident that gave rise to a claim under Your Landlords Insurance Policy occurring during the Period of Insurance. **We will not cover You for claims occurring within 14 days of the Start Date of this policy.**

If You are claiming under Your Landlords Insurance Policy for Flood damage or loss to Your Rented Property then You will be able to claim under this policy once Your Landlords Policy Insurer has settled a Flood claim under Your Landlords Insurance Policy and You have paid the Flood Claim Excess that applied to that claim.

If Your claim against the Landlords Insurance Policy is unsuccessful We may still be able to

consider Your claim. Examples of this would include:

- the Landlords Policy Insurer cancels their policy for a reason not related to the Flood loss or damage; or
- You breach the terms of their insurance but not this policy; or
- there is a dispute between You and the Landlords Policy Insurer over the amount of Your claim for loss or damage

If the amount of the claim falls below the value of Your Flood Claim Excess We will assess a claim under this policy and provided You meet all the terms and conditions of Your Landlords Insurance Policy, We will cover the cost of the Flood loss or damage to Your Rented Property that is below the value of Your Landlords Insurance Policy Flood Claim Excess.

You must provide Us with a copy of Your Landlords Insurance Policy, Your Policy Schedule and all noted and/or attaching endorsements or clauses in order for Us to assess the claim.

If You have any other insurance in place that provides cover for Your Flood Claim Excess amount under Your Landlords Insurance Policy then You must claim under both policies. We will only pay Our share of any claim.

#### **EXCLUSIONS THAT APPLY TO THIS POLICY**

The following exclusions apply to this policy and it may impact Your ability to make a claim if:

- 1) You did not register Your claim with Charles Taylor General Adjusting Services in accordance with "How to claim" condition;
- 2) Your claim occurs within 14 days of the Start Date of this policy. Please note this exclusion does not apply if You have renewed this Flood Excess Insurance policy with Us and cover has been continuous from Your previous policy, or You purchased this policy within 7 days of purchasing your Landlords Insurance Policy;
- 3) the incident that gave rise to the claim under Your Landlords Insurance Policy happened before the Start Date of this policy or after this policy ends;
- 4) a third party waived or reimbursed Your Flood Claim Excess amount due under Your Landlords Insurance Policy;
- 5) Your claim under Your Landlords Insurance Policy does not fall within its terms and conditions but Your Landlords Policy Insurer settles Your claim on a goodwill or without prejudice basis;
- 6) Your claim under Your Landlords Insurance Policy relates to loss or damage caused by:
  - a) earthquake;
  - b) war, invasion, act of foreign enemy, hostilities (whether war be declared or not), civil war, rebellion, revolution, insurrection or military or usurped power;
  - c) confiscation, or nationalisation;
  - d) Act of Terrorism;
  - e) ionising radiations or contamination by radioactivity from the combustion of nuclear fuel;
  - f) caused by pressure waves of an aircraft or aerial device travelling at sonic or supersonic speed;
  - g) caused by or contributed to by or arising from the use or operation, as a means for inflicting harm, of any computer, computer system, computer software, programme, malicious code, computer virus or process or any other electronic system.

## **GENERAL CONDITIONS**

The following general conditions apply to this policy:

1. Right of recovery – We may at Our own expense take such proceedings as We think fit in Your name to recover for Our benefit the amount of any payment made under this policy;
2. Your Landlords Insurance Policy must be a current and valid policy that has been issued by a Landlords Policy Insurer;
3. The Insured as shown on Your Flood Excess Insurance Policy Schedule must match the name of the Insured on Your Landlords Insurance policy schedule/certificate

## **HOW TO CLAIM**

Irrespective of whether notice has been given to the Commercial Insurer You must notify Charles Taylor General Adjusting Services (which will be treated as notification to Us) as soon as practically possible of any loss or damage where Your Commercial Insurance Policy is likely to exceed their Flood Claim Excess or involve the Cover Limit of this policy.

Contact details of Charles Taylor General Adjusting Services;

Charles Taylor General Adjusting Services  
Imperial House, Cottage Place, Victoria Road  
Chelmsford, CM1 1NY  
Tel: 01245 347496  
Fax: 01245 490710  
E-Mail: [Chelmsford@ctplc.com](mailto:Chelmsford@ctplc.com)

It is Your duty to give the Commercial Insurer, Us or any third party involved in dealing with Your claim all assistance and documentation as may be required.

## **IF YOU NEED TO COMPLAIN**

If You have any questions or concerns about this insurance or the handling of a claim, please contact the broker or intermediary who sold You this policy.

For all other questions or concerns please contact Policy Excess Limited.

If You wish to make a complaint, You can do so at any time by referring the matter to:

Complaints Department  
XL Catlin Services SE  
20 Gracechurch Street  
London  
EC3V 0BG

Email: [axaxlukcomplaints@axaxl.com](mailto:axaxlukcomplaints@axaxl.com)  
Telephone Number: +44 (0) 20 7743 8487

XL Catlin Services SE acts on Our behalf in the administration of complaints.

If You remain dissatisfied after the Complaints Department has considered Your complaint,



or You have not received a final decision within eight weeks, You can refer Your complaint to the Financial Ombudsman Service at:

Exchange Tower  
London  
E14 9SR

Email: [complaint.info@financial-ombudsman.org.uk](mailto:complaint.info@financial-ombudsman.org.uk)

**From within the United Kingdom**

Telephone Number: 0800 0234 567 (free for people phoning from a "fixed line", for example, a landline at home)

Telephone Number: 0300 1239 123 (free for mobile-phone users who pay a monthly charge for calls to numbers starting 01 or 02)

**From outside the United Kingdom**

Telephone Number: +44 (0) 20 7964 1000

Fax: +44 (0) 20 7964 1001

The Financial Ombudsman Service can look into most complaints from consumers and small businesses. For more information contact them on the above number or address, or view their website: [www.financial-ombudsman.org.uk](http://www.financial-ombudsman.org.uk)

The European Commission also provides an on-line dispute resolution (ODR) platform that allows consumers to submit their complaint through a central site, which will forward the complaint to the right Alternative Dispute Resolution (ADR) scheme. The ADR scheme for XL Catlin Insurance Company UK Limited is the Financial Ombudsman Service, which can be contacted directly using the contact details above. For more information about ODR please visit <http://ec.europa.eu/odr>

**FINANCIAL SERVICES COMPENSATION SCHEME**

XL Catlin Insurance Company UK Limited is covered by the Financial Services Compensation Scheme (FSCS). You may be entitled to compensation from the scheme, if XL Catlin Insurance Company UK Limited cannot meet its obligations. This depends on the type of business and the circumstances of the claim. Further Information about the Scheme is available from the Financial Services Compensation Scheme (PO Box 300, Mitcheldean, London, GL17 1DY) and on their website: [www.fscs.org.uk](http://www.fscs.org.uk)